



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

POLICY AND STRATEGY COMMITTEE OUTCOMES

Report of the Chair of the Policy and Strategy Committee

Agenda No:

Date: 26 June 2009

Purpose of Report:

To report to Members the business and actions of the Policy and Strategy Committee meeting of 24 April 2009.

CONTACT OFFICER

Name : Frank Swann
Chief Fire Officer

Tel : (0115) 967 0880

Email : frank.swann@notts-fire.gov.uk

**Media Enquiries
Contact :** Elisabeth Reeson
(0115) 967 5889 elisabeth.reeson@notts-fire.gov.uk

1. BACKGROUND

As part of the revised Governance arrangements the Authority has delegated key responsibilities for policy and strategy to the Policy and Strategy Committee. As part of those delegated responsibilities, the Chair of the Policy and Strategy Committee and the Management lead report to the Authority on its business and actions as agreed at Fire and Rescue Authority meeting on 1 June 2007.

2. REPORT

- 2.1 The minutes of the Policy and Strategy Committee meeting of Friday 24 April 2009 are attached to this report at Appendix A. The following summarises the main points of the papers discussed at the meeting.
- 2.2 The Committee were in receipt of two reports, the first of which sought approval from Members for the adoption of a framework to inform and develop existing and future Members to the Fire Authority. It was resolved that, subject to amendments specified at the meeting (and contained within the minutes of the meeting attached as Appendix A to this report), the induction framework for Members of the Nottinghamshire and City of Nottingham Fire and Rescue Authority be adopted.
- 2.3 The Chair of the meeting was of the opinion that a further report – Appointment of Deputy Chief Fire Officer/Deputy Chief Officer – although not included on the agenda, should be considered as a matter of urgency in accordance with Section 100(b)(4)(b) of the Local Government Act 1972, in view of the special circumstances that the current temporary Deputy Chief Fire Officer arrangements were to cease on 30 June 2009, with a minimum of one month's notice required should there be a change of arrangements, and no other appropriate meeting was scheduled to be convened at a time to enable notice to be given. The report was presented and requested the Committee agree a process and call a meeting of the Appointments Committee to select a candidate to be recommended for appointment to the post. It was resolved that the four candidates be invited to apply for interview, by the Appointments Committee, and to include a presentation, on a convenient date to be arranged by the Clerk to the Authority.

3. FINANCIAL IMPLICATIONS

All financial implications were considered as part of the original reports submitted to the Policy and Strategy Committee.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS

All human resources and learning and development implications were considered as part of the original reports submitted to the Policy and Strategy Committee.

5. EQUALITY IMPACT ASSESSMENT

An initial equality impact assessment has identified no specific aspects relating to a disproportionate effect in respect of the key equality strands.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. LEGAL IMPLICATIONS

There are no legal implications arising directly from this report.

8. RISK MANAGEMENT IMPLICATIONS

The Service's performance in relation to matters addressed through Policy and Strategy Committee is scrutinised through a range of audit processes. The Service needs to continue to perform well in these areas as external scrutiny through Comprehensive Performance Assessment and auditors' judgement is key to future Service delivery.

9. RECOMMENDATIONS

That Members note the contents of this report and the business undertaken by the Policy and Strategy Committee.

10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

None.

Councillor Darrell Pulk
CHAIR OF POLICY AND STRATEGY COMMITTEE



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

POLICY AND STRATEGY COMMITTEE

MINUTES

of the meeting of the held on **24 APRIL 2009** at Fire and Rescue Service Headquarters, Bestwood Lodge from 10.55 am to 11.20 am.

Membership

- Councillor D Pulk (Chair)
- ^ Councillor J Cottee
- ^ Councillor S Fielding
- Councillor P Griggs
- Councillor H James (substitute for Councillor Fielding)
- ^ Councillor P Lally
- ^ Councillor K Rigby

Members absent are marked ^

26 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Cottee, Fielding and Rigby (on County Council Business), and from Councillor Lally.

27 DECLARATIONS OF INTERESTS

No declarations of interests were made at this stage on the agenda, but during item 7, an urgent item, Appointment of Deputy Chief Fire Officer/Deputy Chief Officer, Mr Horton, Assistant Chief Fire Officer, and Mr Timms, Head of Finance and Resources, declared personal and financial interests and left the room for the duration of the item's consideration.

28 MINUTES

RESOLVED that the minutes of the last meeting held on 30 January 2009, copies of which had been circulated, be confirmed and signed by the Chair.

29 FRAMEWORK FOR THE INDUCTION OF MEMBERS TO NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE AND RESCUE AUTHORITY

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED that, subject to the following amendments, the Induction Framework for Members of the Nottinghamshire and City of Nottingham Fire and Rescue Authority be adopted:

- (i) the term ‘buddy’ be replaced with ‘mentor’;
- (ii) policy setting be included within the Good Governance Standard Links to Fire and Rescue Authority Member Roles and Responsibilities.

30 FUTURE MEETING DATES

RESOLVED that the following proposed dates for future meetings be noted:

<u>2009</u>	<u>2010</u>
31 July	6 January
30 October	7 April

31 APPOINTMENT OF DEPUTY CHIEF FIRE OFFICER/DEPUTY CHIEF OFFICER

The Chair of the meeting was of the opinion that this item, although not included on the agenda, should be considered as a matter of urgency in accordance with Section 100(b)(4)(b) of the Local Government Act 1972, in view of the special circumstances that the current temporary Deputy Chief Fire Officer arrangements were to cease on 30 June 2009 with a minimum of one month’s notice required should there be a change of arrangements, and no other appropriate meeting was scheduled to be convened at a time to enable notice to be given.

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, requesting that the Committee agree a process and call a meeting of the Appointments Committee to select a candidate to be recommended for appointment to the post of Deputy Chief Fire Officer/Deputy Chief Officer by the Fire and Rescue Authority.

RESOLVED that the four candidates be invited to apply for interview, by the Appointments Committee, and to include a presentation, on a convenient date to be arranged by the Clerk to the Authority.